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Collector: Web Link 1 (Web Link)
Started: Monday, November 28, 2022 1:17:52 PM
Last Modified: Monday, November 28, 2022 2:03:00 PM
Time Spent: 00:45:08
IP Address: 99.238.35.14

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Q1

Please indicate which regulator you are and your main point of contact should we require follow up.

Ontario Association of Architects (OAA)
 Registrar, Christie Mills

Q2**No**

Section 1 - During the reporting period (January 1st–December 31st, 2021), please indicate if your organization has introduced any changes in the following areas impacting your registration processes by clicking on each of the appropriate boxes below. Registration requirements either through regulation, by-law or policy.

Q3**No**

New or consolidated class of certificates or licenses

Q4**No**

Assessment of qualifications

Q5**No**

Timelines for registration, decisions and/or responses

Q6**Yes,**

Registration and assessment fees

Description of change/improvement that would impact fair registration outcomes:
 Licence fees were increased by the OAA Council and at the Annual General Meeting. The increase was set at 3.7% based on July's Consumer Price Index.

Q7

Resources for applicants

Yes,

Description of change/improvement that would impact fair registration outcomes:
- Currently creating online searchable Mentor directory; - Established Written Reasons process for Council decisions related to exemption requests to Council; -Update to Observer/Parallel experience category in Internship in Architecture Program (IAP) to be inclusive of a broader range of options; -Annual "Meet the OAA Event" co-hosted with the Toronto Society of Architects (TSA); helping introduce the Association (and its role as regulator of Ontario's architecture profession) to students, while also sharing more information about the path to licensure in the province; - Participate in and support of the TSA Newcomer in Architecture Information Session
(<https://torontosocietyofarchitects.ca/resources-for-internationally-trained-architectural-professionals/>) - Maintenance and updates to the FAQ: The Path to Licensure website page (<https://oaa.on.ca/registration-licensing/becoming-an-architect/faq-the-path-to-licensure>)

Q8

Changes to internal review or appeal process

Yes,

Description of change/improvement that would impact fair registration outcomes:
Committee review and update to the Experience Requirements Committee assessment questions.

Q9

Access by applicants to their records

No

Q10

Mutual recognition agreements

Yes,

Description of change/improvement that would impact fair registration outcomes:
The MRA with the European Union is close to being complete. Global Affairs Canada will let us know when it has been ratified.

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Q11

Training and resources for staff regarding registration

Yes,

Description of change/improvement that would impact fair registration outcomes:
Staff - conflict resolution - Meaghan Marian (she/her), Coordinator of Social Enterprise Conflict Resolution & Training, TNG Community Services - workplace harassment and deescalation - ARETE Training Wed 11/9/2022 - National AccessAbility Week program, scheduled for Wednesday, June 1, at 4 p.m. EST organized by the Law Society of Ontario in partnership with ARCH Disability Law Centre Registrar and Deputy Registrar - Introduction to Regulatory Governance Webinar: Professional Discipline, 19 May 2022 by CLEAR Council on Licensure, Enforcement and Regulation; - CLEAR Virtual Symposium - The Adaptive Regulator - Responding to Social, Political, and Professional Change, 13 Jun 2022; - annual professionalism CPD seminar. Like in 2020 and 2021, this year's professionalism CPD event will be held via zoom on Friday, November 18 and 25, 2022 from 12:00 pm to 1:30 pm each day by Paliare Roland Rosenberg Rothstein LLP; - Important Professional Regulatory Cases of 2021 - Tue, 1 February 2022, 12:00 PM – 1:30 PM MST By Field Law; - Virtual presentation skills training workshop Tue 5 Apr 2022 10am - 12pm by Chris Hogg - Founder and Managing Partner - DJG (digital journal group); - NCARB International Regulatory Roundtable The National Council of Architectural Registration Boards (NCARB) is pleased to invite you to our first International Regulatory Roundtable to be held virtually on Tuesday, May 17 and Wednesday, May 18, from 5 -7 p.m. (EDT); - Getting Ready for Bill 23: Alberta's Professional Governance Act by Field Law Fri 5/27/2022; - CLEAR Webinar: Changes to the Complaint Process in Response to Cultural Safety and Humility, October 5, 2022; -Regulatory Agency Administration Committee free information-sharing webinar: Regulators' Role in Addressing Workforce Issues, Oct 12 at 4:00 pm; - NCARB | Fall 2022 International Regulatory Roundtable - November 13&14

Q12

Relationship with third party service provider(s)

No

Q13

Accreditation of educational programs

No

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Q14 Technological or digital improvements	Yes, Description of Change/Improvement that would impact Fair Registration Outcomes: See notes above regarding searchable online Mentor database. Database improvements planned for 2023.
Q15 Anti-racism and inclusion-based policies and practices	Yes, Description of Change/Improvement that would impact Fair Registration Outcomes: Equity, Diversity & Inclusion - https://oaa.on.ca/knowledge-and-resources/equity-diversity-inclusion Indigenous Architecture - https://oaa.on.ca/knowledge-and-resources/indigenous-architecture
Q16 Organizational structure	No
Q17 Contingency or continuity of operations plans	No
Q18 Documentation requirements for registration	No
Q19 English / French language proficiency testing	No
Q20 Section 2 – If applicable, please list your organization's top three accomplishments during the reporting period that relate to fair registration practices.	
1	National advancement on the MRA with the European Union
2	National update to the Canadian Standard of Competency for Architects (pending approval from all Canadian regulators)
3	Continuous improvement related to communications

Q21

Section 3 – If applicable, please list the top three risks that impacted your organization's ability to achieve better registration outcomes for applicants during the reporting period. Please also indicate the measures you have taken to mitigate the impacts of these risks.

Respondent skipped this question

Q22

Section 4 – Do you believe that you have a Canadian Experience Requirement (CER)? If so, please describe the applicant competencies that you seek to develop through this requirement in the comment box below CER: work experience or experiential training obtained in Canada.

Yes,

Other (please specify):

For internationally educated applicants who pursue licensure via the IAP, they will need to successfully complete a combination of education, experience, and examination; or receive a Council exemption from some or all of the requirements. The aforementioned Canadian licensing examinations (i.e. ExAC) and the mandatory OAA Admission Course are the existing theory-based platforms that contribute to the expected competencies for an architect in Ontario. The Regulatory Organizations of Architecture in Canada have consistently determined that local, practical experience is critical to developing and meeting the standards of competency expected for an architect to offer services to the public. Local experience is a requirement for all licence applicants, not just the internationally educated. The expected competencies sought via local experience include the following: local site and environmental analysis, building engineering coordination; local market building cost analysis; Ontario and National Building Code analysis; building envelope detailing for the Ontario climate; specifications and material analysis appropriate for Ontario codes and climate; energy literacy/sustainability specific to Ontario; and project contract administration during construction that is governed by Ontario and National construction law. These areas of experience are outlined and described in the national Internship in Architecture Program manual as well as the Canadian Standard of Competency for Architects. In addition to the Architects Act and its Regulations, upon application for a licence, candidates are expected to have general knowledge of all statutes that govern or relate to the practice of architecture in Ontario. These are enumerated in Appendix 1 of the licence application. It is considered professional misconduct for any OAA architect to contravene or even acquiesce in any contravention of a federal, provincial, or municipal law, regulation, or bylaw relating to the construction, enlargement, or alteration of buildings (section 42 (1-4) of the Regulations).

Q23**English**

QUANTITATIVE SECTION The following quantitative information is collected for the purpose of discerning statistical changes and trends related to a regulator's membership, application volumes, licensure/certification results, and appeals year over year. Languages Indicate the languages in which you make available application materials and information about the application process.

Q24

Membership Data Demographics Data As of December 31, 2021, please indicate the number of members in each gender category identified below and the number of total members.

Total Male	3122
Total Female	1427
Total Non-binary	1
Gender not provided	2
Overall Total	4552

Q25

In relation to your members: Do you collect race-based data?

Yes,
Other (please specify):
annual demographic survey
<https://www.oaa.on.ca/publications/detail/Demographics-Survey-2022>

Q26

Do you collect other identity-based or demographics data?

Yes,
Other (please specify):
annual demographic survey
<https://www.oaa.on.ca/publications/detail/Demographics-Survey-2022>

Q27

Do you plan to collect race-based data in the future?

Yes,
If yes, please indicate the type::
annual demographic survey
<https://www.oaa.on.ca/publications/detail/Demographics-Survey-2022>

Q28

Class of License/Certificate Data As of December 31, of the reporting year, please indicate the number of members under each class or license category as applicable.

Full/Independent Practice	4552
Overall Total	4552

Q29

Jurisdiction where members were initially trained As of December 31, of the reporting year, please indicate the membership type and total number of registered members for each category listed below.

Ontario	2141
Other Canadian Provinces and Territories	873
USA	604
Other Countries	895
Multiple and/or Unspecified Jurisdiction	RAIC - 39
Total	4552

Q30

Please indicate the total number of registered members for the top 12 international countries or jurisdictions where these individuals obtained their initial education in the profession or trade.

1	Iran 149
2	India 78
3	Egypt 58
4	China 54
5	United Kingdom 48
6	Poland 46
7	Iraq 31
8	Romania 28
9	Philippines 26
10	Colombia 21
11	Lebanon 19
12	Jordan 16

Q31

Applications Data Demographics Data Indicate the number of applicants who filed an application between January 1 and December 31 of the reporting year, in each applicable category.

Total Male	157
Total Female	124
Overall Total	281

Q32**No**

In relation to the applications, you received: Do you collect race-based data?

Q33

Do you collect other identity-based or demographics data?

Yes,

If yes, please indicate the type: :
 Only through the annual demographic survey as noted above and on the licence application (man, woman, non-binary, prefer not to answer)

Q34

Category of Applicants Number of applicants who voluntarily or involuntarily (through inactive and lapsed applications) withdrew from the application process between January 1 and December 31, 2021:

6

Q35

Please indicate the total number of applicants from Ontario who filed an application between January 1 and December 31, 2021 for the following categories as applicable.

Number of Applicants	216
Number of Applicants Licensed/Certified	214
Average Time to Process Application in Weeks from First Point of Applicant Contact	5
Average Time to Process Application in Weeks from Receipt of all Required Documents	4

Q36

Please indicate the total number of applicants from Canadian provinces and territories (excluding Ontario) who filed an application between January 1 and December 31, 2021 for each of the following categories as applicable.

Number of applicants	43
Number of applicants fully licensed/certified	41
Average Time to Process Application in Weeks from First Point of Applicant Contact	6
Average Time to Process Application in Weeks from Receipt of all Required Documents	4

Q37

Please indicate the total number of certificate-to-certificate (labour mobility) applicants who filed an application between January 1 and December 31, 2021 for each of the categories as applicable.

Respondent skipped this question

Q38

Respondent skipped this question

Please indicate the total number of applicants from international jurisdictions (not including USA) who filed an application between January 1 and December 31, 2021 for each of the categories as applicable.

Q39

Respondent skipped this question

Please indicate the total number of applicants from multiple and/or jurisdictions not specified who filed an application between January 1 and December 31, 2021 for each of the categories as applicable.

Q40

Please indicate the total number of applicants from accredited Canadian post-secondary institutions who filed an application between January 1 and December 31, 2021 for each of the categories as applicable.

Number of applicants	152
Number of applicants fully licensed/certified	152
Average Time to Process Application in Weeks from First Point of Applicant Contact	5
Average Time to Process Application in Weeks from Receipt of all Required Documents	4

Q41

Respondent skipped this question

Please indicate the total number of applicants who re-registered after withdrawing from the application process between January 1 and December 31, 2021 for each of the categories as applicable.

Q42

Respondent skipped this question

Please provide any additional comments you may have for questions 33-41.

Q43

Jurisdiction where applicants obtained their initial education Please indicate the total number of applicants for the top 12 international countries or jurisdiction where applicants obtained their initial education in the profession or trade.

1	Iran 20
2	India 10
3	Bangladesh 4
4	Egypt 4
5	Philippines 4
6	China 3
7	Colombia 3
8	Germany 3
9	Lebanon 3
10	Nigeria 3
11	UK 3
12	Jordan 2

Q44

Processing Time As of December 31, 2021, how many full licenses/certificates did your organization issue?

284

Q45

Please indicate the total number of applicants who received full licensure/certification between January 1 and December 31, 2021, according to the following timelines.

0 – less than 3 months	277
3 months – less than 6 months	5
6 months – less than 12 months	2

Q46

Age of Active Applications As of December 31, 2021 what were the total number of active applications in your case inventory?

52

Q47

Please provide a breakdown (and total) of active applications according to the length of time (age) that they have been open.

0 – less than 3 months	45
3 months – less than 6 months	5
6 months – less than 12 months	2
TOTAL	52

Q48

Respondent skipped this question

Other Licenses/Certificates of Registration Processed Please indicate the number of applicants who were issued an alternative class of license* that your organization processed in the reporting year (January 1-December 31, 2021). Enter the data by the jurisdiction where applicants were initially trained in the profession, i.e. before they were granted use of the protected title or professional designation in Ontario.* An alternative class of license/certificate enables the holder to practice with limitations, but additional requirements must be met for the member to be fully licensed/certified.

Q49

Respondent skipped this question

Other Licenses/Certificates of Registration Processed Please indicate the number of applications, If applicable, who were issued an emergency license/certificate that your organization processed in the reporting year (January 1-December 31, 2021). Enter the data by the jurisdiction where applicants were initially trained in the profession, i.e. before they were granted use of the protected title or professional designation in Ontario.

Q50

Respondent skipped this question

Other Licenses/Certificates of Registration Processed Please indicate the number of Provisional license/certificate or alternative class of license/certificate holders who were fully licensed/certified by your organization which were processed in the reporting year (January 1-December 31, 2021). Enter the data by the jurisdiction where applicants were initially trained in the profession, i.e. before they were granted use of the protected title or professional designation in Ontario.

Q51

TOTAL

0

Number of Reviews and Appeals Processed State the number of reviews and appeals that your organization processed in the reporting year (January 1-December 31, 2021). For applicants who were subject to an internal review or who were referred to a statutory committee of your governing council, such as a Registration Committee. Enter the data by the jurisdiction where applicants were initially trained in the profession, i.e. before they were granted use of the protected title or professional designation in Ontario.

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Q52 TOTAL **0**

State the number of reviews and appeals that your organization processed in the reporting year (January 1-December 31, 2021). For applicants who initiated an appeal of a registration decision. Enter the data by the jurisdiction where applicants were initially trained in the profession, i.e. before they were granted use of the protected title or professional designation in Ontario.

Q53 TOTAL **0**

State the number of reviews and appeals heard in the reporting year (January 1-December 31, 2021). Enter the data by the jurisdiction where applicants were initially trained in the profession, i.e. before they were granted use of the protected title or professional designation in Ontario.

Q54 TOTAL **0**

State the number of registration decisions changed following an appeal and/or review that your organization processed in the reporting year (January 1-December 31, 2021). Enter the data by the jurisdiction where applicants were initially trained in the profession, i.e. before they were granted use of the protected title or professional designation in Ontario.

Q55 Respondent skipped this question

List the top three reason for appeals (by percentage) of a registration decision

Q56 Respondent skipped this question

List the top five reasons (by percentage) for not Issuing a License/Certification to Internationally Trained Individuals

Q57 Respondent skipped this question

List the top Five Reasons (by percentage) for not Issuing a License/Certification to Canadian Graduates

Q58 Respondent skipped this question

Please provide any additional comments you may have:
